



# Back to Life Chiropractic

FAMILY AND SPORTS MEDICINE  
KRYSTAL Phillips D.C., M.S

## PATIENT INFORMATION

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME # \_\_\_\_\_ CELL # \_\_\_\_\_ WORK # \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

I WOULD LIKE TO RECEIVE EMAIL APPOINTMENT REMINDERS [Yes] [No]

<b>RACE:</b> AMERICAN INDIAN
ALASKA NATIVE
ASIAN
AFRICAN-AMERICAN
OTHER PACIFIC ISLANDER
WHITE
NATIVE HAWAIIAN

<b>ETHNICITY:</b>
NON-HISPATNIC OR NON-LATINO
HISPANIC
LATINO
<b>HEIGHT:</b> _____ <b>WEIGHT:</b> _____

<b>DO YOU SMOKE?</b>
NO YES
<b>IF YES, HOW MUCH?</b> _____
<b>ARE YOU A FORMER SMOKER?</b>
NO YES

EMPLOYER \_\_\_\_\_ OCCUPATION \_\_\_\_\_

DESCRIBE DAILY DUTIES \_\_\_\_\_

HOBBIES / RECREATIONAL SPORTS \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ AGE \_\_\_\_\_ MARITAL STATUS [MARRIED] [WIDOWED] [SINGLE] [DIVORCED]

SPOUSES NAME \_\_\_\_\_ EMPLOYED BY \_\_\_\_\_

CHILDREN (NAMES/AGES) \_\_\_\_\_

PRIMARY INSURANCE COMPANY \_\_\_\_\_ ID# \_\_\_\_\_

SECONDARY INSURANCE COMPANY \_\_\_\_\_ ID # \_\_\_\_\_

## PATIENT HISTORY

WHAT IS YOUR MAJOR COMPLAINT? \_\_\_\_\_

DATE OF INJURY \_\_\_\_\_ HOW DID THE INJURY OCCUR? \_\_\_\_\_

LIST OTHER DOCTOR(S)/THERAPISTS SEEN FOR THIS CONDITION? \_\_\_\_\_

WHAT ACTIVITIES MAKE THE PROBLEM WORSE? \_\_\_\_\_

WHAT ACTIVITIES MAKE THE PROBLEM BETTER? \_\_\_\_\_

IS THIS CONDITION GETTING BETTER OR WORSE? \_\_\_\_\_

IS THE PAIN CONSTANT OR DOES IT COME AND GO? \_\_\_\_\_

**IS THIS CONDITION RELATED TO AN AUTOMOBILE OR ON-THE-JOB INJURY?** \_\_\_\_\_

CURRENT MEDICATIONS (OVER THE COUNTER & PRESCRIPTION)

FAMILY PHYSICIAN \_\_\_\_\_ FEMALES: ARE YOU PREGNANT, OR A CHANCE YOU MIGHT BE PREGNANT? YES / NO

HOW WERE YOU REFERRED TO OUR OFFICE? \_\_\_\_\_

## MEDICAL HISTORY:

Please indicate (1) if previously had, OR (2) if presently have for conditions listed below:

### Musculo-Skeletal:

- low back pain
- pain between shoulders
- neck problems
- arm problems
- leg problems
- painful joints
- stiff joints
- sore muscles
- weak muscles
- broken bones

### Nervous System

- numbness
- loss of feeling
- paralysis
- dizziness
- fainting
- headaches
- muscle jerking
- convulsions
- forgetfulness
- confusion
- depression

### Cardiovascular-Respiratory

- chest pain
- difficult breathing
- persistent cough
- coughing blood
- rapid heartbeat
- blood pressure problems
- heart problems
- lung problems

### Gastro-Intestinal:

- poor appetite
- excessive hunger
- difficulty swallowing
- nausea
- vomiting food
- vomiting blood
- abdominal pain
- diarrhea
- constipation
- black stool
- bloody stool
- hemorrhoids
- liver trouble
- gall bladder problems
- weight trouble

### Urinary:

- bladder trouble
- excessive urine
- painful urination
- discolored urine

### Female

- vaginal bleeding
- vaginal discharge
- breast pain
- breast augmentation
- lumps in breast

### Family History:

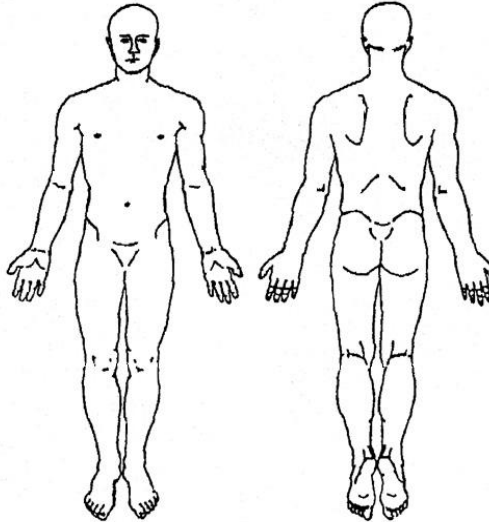
- Diabetes
- Thyroid disease
- Kidney Disease
- High Blood Pres.
- Heart Disease
- Cancer
- Lung Disease
- Arthritis
- Seizure

### Other:

\_\_\_\_\_

\_\_\_\_\_

Using the symbols given below, mark the areas on your body where you feel the described sensations, include a



**Numbness**      **Pins & Needles**      **Burning**  
 -----      000000000000000      XXXXX  
**Aching**      **Stabbing**  
 \*\*\*\*\*      ///////////////

\*\*\*\*\*Please List all Hospitalizations and / or Surgeries: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

(If patient is a minor, signature of parent or guardian)



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## Payment Policies

### **1. Patient Portions / Payments:**

Are collected after **EACH** visit. We accept: Cash, Personal Check, Visa, MasterCard, American Express and Discover. **RETURNED CHECKS** will incur a \$25.00 service charge.

All patient responsible balances that remain delinquent after 60 days, with no response to our requests for payment, may be referred to a collection agency. Patients whose accounts are referred to a collection agency may be responsible for attorneys' and/or collections fees, the amount of which shall not exceed that allowed under Missouri Law.

### **2. Health Insurance:**

We **DO** accept most insurance plans, and most insurance plans **DO** cover Chiropractic care. It is **YOUR** responsibility to give to the correct information about your insurance company, and is **YOUR** responsibility to follow the rules outlined by your insurance company. E.g. referrals

We will call your insurance company to verify your chiropractic coverage. We will collect any co-payment and/or deductible amounts quoted by your insurance at the time services are rendered. If there are any discrepancies when the claims are processed, you may be responsible for any additional monies. We advise you to contact your insurance company to verify your benefits. If you are told different benefits, please advise our office.

We will submit all claims for services rendered in our office to your insurance company. We feel all procedures performed in our office are medically necessary. However, some insurance companies in an attempt to save cost, will consider some services as "non-covered", or "not medically necessary." Any services, which are denied, will be your responsibility.

### **3. Auto Accidents:**

The patient **MUST** select which entity (personal health insurance, personal auto, med pay, party at fault auto insurance) will be responsible for reimbursement of services rendered by the conclusion of the first visit. (Please direct questions regarding the selection to the Doctors during your consultation.)

If you are dealing with an auto insurance company or involved in a lawsuit that affects the payment of the services rendered, please be advised that payment is due no later than **30 days** of discharge from our office, whether or not your case has settled. It is **YOUR** responsibility to stay on top of your case with the party at fault auto insurance, and/or your attorney.

### **4. Medicare:**

We **DO** accept Medicare assignment. Medicare will be billed at the time services are rendered. You will be responsible for the portion of charges that Medicare does not pay. It is **YOUR** responsibility to make our staff aware if you have a secondary insurance and if you are set up for "cross-over."

I have read the above terms and hereby assume full responsibility.

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Patient / Responsible Party

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Date



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## Consent to Chiropractic Services

### I. ASSIGNMENT AND RELEASE

I, the undersigned certify that I (or my dependent) have insurance coverage with \_\_\_\_\_ and assign directly to Rupp Chiropractic all insurance benefits, if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by insurance. I hereby authorize the doctor to release all information necessary to secure the payment of benefits. I authorize the use of this signature on all insurance submissions. I also understand that if I suspend or terminate my care and treatment, any fees for professional services rendered to me will be immediately due and payable.

\_\_\_\_\_  
Responsible Party Signature

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Date

### II. CONSENT TO CHIROPRACTIC SERVICES

I hereby request and consent to chiropractic manipulations and other procedures including various modes of physical therapy, and/or diagnostic tests by Rupp Chiropractic and staff who now or in the future treat me while employed by this office. I have had an opportunity to discuss with the doctor named above and/or with other clinic personnel the nature and purpose of the treatment indicated. I understand that results are not guaranteed and am informed that, as in the practice of medicine, in the practice of chiropractic there are some risks to treatment, including but not limited to fractures, disc injuries, strokes, dislocations and sprains. I do not expect the doctor to be able to anticipate and explain all risks and complications, and wish to rely on the doctor to exercise judgment during the course of any procedure which the doctor feels at the time is in my best interest. I have read, or have had read to me the full above consent and have also had an opportunity to ask questions about its content and by signing below I agree to the above terms and procedures. I intend this consent to cover any treatment for my present condition and for any future conditions for which I seek treatment by this clinic and/or employed staff.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Witness \_\_\_\_\_ Date \_\_\_\_\_

### III. APPOINTMENT CHANGE NOTIFICATION

I have read and understand the appointment change notification policy and understand that if I change my appointment time with less than 12 hours notification, I will subsequently be charged a \$20.00 fee.

Signed \_\_\_\_\_ Date \_\_\_\_\_

### IV. CONSENT TO TREATMENT OF A MINOR CHILD

I authorize the licensed doctor to administer chiropractic care as deemed necessary to my \_\_\_\_\_ (relationship), \_\_\_\_\_ (name).

\_\_\_\_\_  
Responsible Party Signature

\_\_\_\_\_  
Date



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## Patient Acknowledgement and Receipt of Notice of Privacy Practices Pursuant to HIPAA and Consent for Use of Health Information

Name \_\_\_\_\_  
Print Patient's Name

Date \_\_\_\_\_

The undersigned does hereby acknowledge that he or she has received a copy of this office's Notice of Privacy Practices Pursuant To HIPAA and has been advised that a full copy of this office's HIPAA Compliance Manual is available upon request.

The undersign does hereby consent to the use of his or her health information in a manner consistent with the Notice of Privacy Practices Pursuant to HIPAA, the HIPAA Compliance Manual, State law and Federal Law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

By \_\_\_\_\_  
Patient's Signature

If patient is a minor or under a guardianship order as defined by State law:

By \_\_\_\_\_  
Signature of Parent/Guardian (circle one)